2026 Annual General Meeting Minutes

Wednesday, September 23, 2026 | 7:00 PM | Zoom

Called to order: 7:04 PM by President Steve Valenzuela. **Adjourned:** 7:58 PM.

1. Meeting Chair and Quorum

- Louie Sun elected Meeting Chair; motion by Shuai, seconded by Craig; approved by members.
- Quorum confirmed: 25 voting members present; nine required under Bylaw 4.4.

2. Approval of Previous AGM Minutes

- Previous AGM minutes approved with 96% voting in favour; motion by Sezgi, seconded by Shuai.

3. President's Report

- The 2025–26 season was reported as strong; recognition given to athletes, coaches, families and volunteers, including the co-lead coaching team.
- Priorities from the year-end survey: improve financial transparency and timely family statements; strengthen communication among the Board, coaches and families.
- Ongoing focus on athlete development, including mental-performance support, speed swimming and high-performance learning opportunities.

4. Treasurer's Report and Budget

- Tony Lam reported a $43 surplus for 2025–26. Facility-rental costs increased, and outstanding accounts receivable require follow-up.
- The proposed 2026–27 budget was presented as balanced, with higher costs primarily reflecting inflation, facility rentals and core operating expenses.
- Motion to approve the 2026–27 budget: Craig; seconded by Sezgi. Approved unanimously (100%).
- Finance team to improve the timeliness and accuracy of family account statements and collections.

5. Board Elections

- Treasurer: Tony Lam elected following a member vote; no other nominations received.
- Director-at-Large (Admin / Accounts Payable): no nominations received; position remains vacant. Board may recruit paid administrative support, representing a currently unbudgeted expense.

6. Member Questions and Follow-up

- Clarified differences in facility and swimmer-development expense categories, including increased use of Richmond Olympic Oval facilities.
- Members requested more timely, itemized competition travel statements and earlier notice of significant travel deposits.
- Board to review travel communications with the Travel Committee, share estimated payment windows and cost ranges where feasible, and improve post-event reconciliations.

7. Adjournment

- Motion to adjourn by Shuai. Meeting adjourned at 7:58 PM.